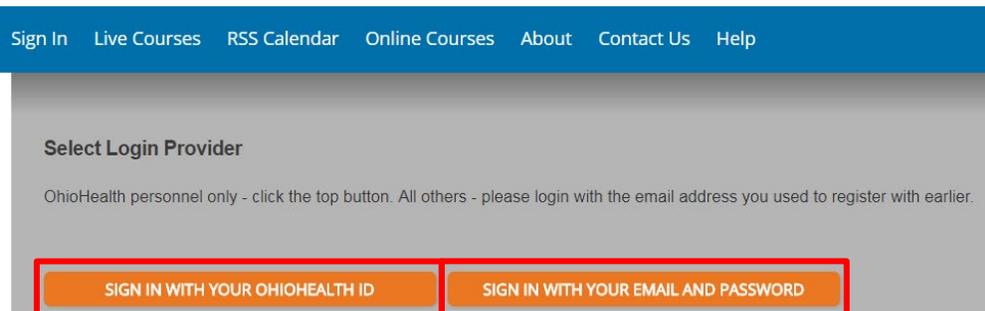


External Credits

Tracking your external education credits can be challenging, however, *External Credits* in CloudCME® makes this a lot easier. These instructions are available to help providers record their credits earned outside of OhioHealth and track them all in one place.

User Profile

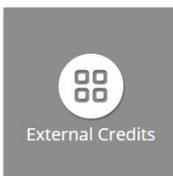
1. Visit <https://ohiohealth.cloud-cme.com/> to access CloudCME®.
2. Click “Sign In” in the top left corner of the screen.



- a. OhioHealth provider should click “SIGN IN WITH YOUR OHIOHEALTH ID” using their OPID and password.
 - b. All other providers should click “SIGN IN WITH YOUR EMAIL AND PASSWORD” using a personal or work email account. Please avoid using general email address (e.g. office general mailbox).
3. Click the orange “My CME” button.



4. Click the “External Credits” button.



5. Click the orange "Claim External Credits" button.

External Credits

Instructions: External credits are continuing education credits you earned from completing continuing education activities provided outside of your institution. To submit your external credit record(s), click the Claim External Credits button and then complete the fields for submission.



You can view the status of your external credit submissions below.

Start Date: End Date: [Export To Excel](#)

6. Complete each of the required fields.

External Credit Attestation

Claim External Credits

This form is used to submit external credits (credits earned from other institutions/organizations) for review and approval to be included on your transcript.

Activity Name * Credit Date *

Activity Name: Name of the conference, course, class, etc.
Credit Date: Date of the activity (if more than one day, enter the date of the first day)

Credit Type * Credit Hours *

Institution that awarded the credit: *

Credit Type: Select from the drop down
Credit Hours: Number of credits awarded
Institution: Name of the organization that awarded the credit

Upload Supporting Documentation for the external credit requested (accepted file types: JPEG, PDF, Word, PowerPoint, Excel):

[Add Files](#)

Upload: Add supporting documentation such as a transcript or certificate for proof of attendance

Check here if you have other external credits to submit.

Click Here: Click the check box to add additional external credits

I attest that I have completed the above activity and have uploaded supporting documentation. *

Yes

Signature *



[Submit](#)

- Attestation: Click the check box once all external credits are added
- Signature: Type or draw indicating you added the external credit yourself
- Submit: Click to publish to your transcript

Access Your Transcript

1. Click the orange “My CME” button.

[Sign Out](#) [Live Courses](#) [RSS Calendar](#) [Online Courses](#) [About](#) [Contact Us](#) [Help](#) [My CME](#)

2. Click the “Transcript” button.



3. Review your transcript.

Transcript Period: 1/1/2010 to 7/10/2019 **Created On:** 7/10/2019

Transcript Credit Summary:

External Credit - AMA PRA Category 1 Credits™: 1.00 Credits
External Credit - Non-Physician Attendance: 5.70 Credits
External Credit - American Nurses Credential Center : 1.75 Credits
Non-Physician Attendance: 4.25 Credits

Credit Type: *External Credit - AMA PRA Category 1 Credits™* **Total:** 1.00

Activity Name	Credit Type	Count	Credits	Claim Date
Neurological Education Conference	AMA PRA Category 1 Credits™	1		
Issuing Institution: Ohio State Medical Board - Approved By: CME Approver OhioHealth			1.00	12/17/2018

External credits are displayed on a separate page from those earned at OhioHealth.

Note: External credits are self-claimed. OhioHealth is not responsible for the accuracy, management, or reporting of the information included in the external credit transcript.

A FAITH-BASED, NOT-FOR-PROFIT HEALTHCARE SYSTEM

RIVERSIDE METHODIST HOSPITAL + GRANT MEDICAL CENTER + DOCTORS HOSPITAL + GRADY MEMORIAL HOSPITAL
DUBLIN METHODIST HOSPITAL + DOCTORS HOSPITAL-NELSONVILLE + HARDIN MEMORIAL HOSPITAL
MARION GENERAL HOSPITAL + REHABILITATION HOSPITAL + O'BLENESS HOSPITAL + MEDCENTRAL MANSFIELD HOSPITAL
MEDCENTRAL SHELBY HOSPITAL + WESTERVILLE MEDICAL CAMPUS + HEALTH AND SURGERY CENTERS + PRIMARY AND SPECIALTY CARE
URGENT CARE + WELLNESS + HOSPICE + HOME CARE + 28,000 PHYSICIANS, ASSOCIATES & VOLUNTEERS

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