

CLOUDCME® USER GUIDE

CloudCME® is OhioHealth's cloud-based platform to manage and deliver continuing education activities. Through this platform, providers can now access their transcripts, register for activities, complete evaluations, obtain certificates and much more.

SECTIONS

[User Profile](#) | [Registering for an Activity](#) | [My CME](#) | [Transcripts](#) | [Evaluations & Certificates](#)
[Registrations & Receipts](#) | [Claim Credit](#) | [External Credit](#) | [Tests](#) | [Syllabus](#) | [Mobile App](#)

USER PROFILE

- + Visit <https://ohiohealth.cloud-cme.com> to access CloudCME®
- + Click the *Sign In* tab in the top left corner of the screen

Select Login Provider

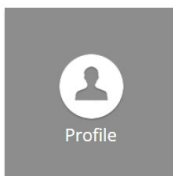
OhioHealth providers and associates only - click Sign in with Your OhioHealth ID. All others - please login with the email address you used to register with earlier.

[SIGN IN WITH YOUR OPID AND PASSWORD](#) [SIGN IN WITH YOUR EMAIL AND PASSWORD](#)

- **OhioHealth Providers:** click *SIGN IN WITH YOUR OPID AND PASSWORD* using your OhioHealth credentials
 - **All Other Providers:** click *SIGN IN WITH YOUR EMAIL AND PASSWORD* using a personal or work email account – please avoid using general email address (e.g. office general mailbox)
- + Click the orange *My CME* button



- + Click the *Profile* button



- + Review your profile and complete all required fields marked in red
- + When your profile is complete, click the *Save* button at the bottom of the screen
- + You have now updated your profile in CloudCME®

REGISTERING FOR AN ACTIVITY

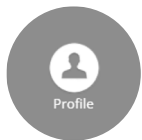
At the top of the screen are the activity types we offer. Click the activity type you are interested in attending.



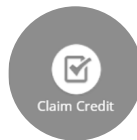
You can scroll through the list of activities or use the filter options to narrow your search, read activity details, and select the activity you are interested in attending. If registration is available, a Register button will appear allowing you to complete the activity registration process.

MY CME

When logged into CloudCME®, several buttons are available to you. These buttons provide different information on your activities and will in some cases, only offer options for activities for which you are registered.



Review and edit your information, select eligible credit types, and opt in for MOC points.



Claim credit for attending activities.



Access and manage your transcript records. Transcript records can be selected for a specific date range, downloaded, and/or emailed. Users can attach transcripts from other organizations to their CloudCME® transcript.



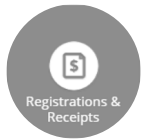
Track credits obtained outside of OhioHealth. Credits are posted to your transcript.



Complete activity evaluations, generate a certificate of completion, and download, print, and/or email their certificates.



Access activity videos or other activity content, access, and complete activity tests, and see their test results.



View a listing of their activity registrations, and access, email, or print their receipts for activity fees.



Access the activity syllabi, if available and only for activities you are registered for, and view activity presentations.

TRANSCRIPTS

You can select a date range for your transcript records to display by entering in a Start Date and an End Date and apply filters to narrow your results.

Filter by Date: Start Date: 01/01/2010 End Date: 12/03/2020

Filter by Credit Type(s): -- Select --

Apply Clear

Show Zero Hour Credits
 Hide External Files
 Hide External Credits

Download Transcript
Email Transcript
Upload Files ?

You may append transcripts from activities completed outside of your organization, which will display at the end of your CloudCME® transcript. To append another transcript to your CloudCME® transcript, click the upload button (top of the screen) and select the file to append to your transcript.

Transcripts may be emailed to a recipient or they can be downloaded.

EVALUATIONS & CERTIFICATES

Locate the activity you completed from the list. Complete the evaluation and your certificate of completion button will display.

Credit Date	Course Title	Evaluations	Certificates
3/30/2020	Critical Care Education for Provider Upskilling during COVID-19 Pandemic	Complete Evaluation	
11/17/2020	OhioHealth Trauma Care 2020 Conference - Non-Physician Attendance		DOWNLOAD CERTIFICATE

You can download a PDF version of the certificate or you can email the certificate to yourself or another recipient.

REGISTRATIONS & RECEIPTS

You can view all the activities that you are registered for on this screen along with activity details. If there are fees associated with the activity, you will see the Receipt button. Click on this to see receipt details including your pay status. Receipts may be printed or emailed.

9/2/2020	Fundamental Critical Care Support Course	Other Healthcare Professionals () - Fundamental Critical Care Support Course	\$61.00	RECEIPT
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CLAIM CREDIT

You can receive credit for activities you have attended. Credit may be claimed up to 30 minutes before the activity starts, any time during the activity and up to 24 hours after the activity ends.

Click on the *Claim Credit* button. Enter the Event ID number and click the *Verify Event ID* button.

Please Enter the Event ID:

[Verify Event ID](#)

EXTERNAL CREDIT

External credits are continuing education credits you earned by completing continuing education activities provided outside of OhioHealth. These credits are self-claimed and OhioHealth is not responsible for the accuracy, management or reporting of this information.

External Credits

Instructions: External credits are continuing education credits you earned from completing continuing education activities provided outside of your institution. To submit your external credit record(s), click the Claim External Credits button and then complete the fields for submission.

[CLAIM EXTERNAL CREDITS](#)

You will be asked to provide the activity name, the date of the activity, name of the organization issuing the credit, the credit type, the amount of credit and supporting documentation (e.g., transcript or certificate).

TESTS

Click the Test button and locate the activity from the list.

Subclavian Central Line

You must complete the entire course, assessment and evaluation to receive credit for this activity.

 LAUNCH COURSE

 ASSESSMENT

Click Test and complete the activity test. Once you have completed the activity test, the test button will update to Test Complete.

Show Completed Tests:



Masculinity I

You must complete the entire course, attestations and evaluation to receive attendance for this activity

 LAUNCH COURSE

 ATTESTATION COMPLETED

 ATTESTATION RESULTS

You can view your test results or access activity content. Click the *Show Completed Tests* checkbox to display your completed tests.

SYLLABUS

Click the Syllabus button and select the activity from the list.

11/16/2020 OhioHealth Trauma Care 2020 Conference

SYLLABUS

Click the *Syllabus* button to the right of the activity name. You can view the activity syllabus. For presentations that display as a link, you can click on the link to view the presentation.

Adaptive Care for Adaptive Needs: Children With Autism Grow Up To Be Adults, Too

9:15AM - 10:00AM

Paul Beery II, MD, FACS (Speaker)



The Impact of COVID-19 on Central Ohio Healthcare

9:15AM - 10:00AM

Paul W Gabriel, MD, FACEP, FAAEM (Speaker)



Break and Exhibitors

10:00AM - 10:15AM

VIA CLOUDCME® MOBILE APP

Step 1: Click the icon below to download the CloudCME® app from the App Store or on Google Play



Step 2: Open the app, use organization code [OhioHealth](#)

Step 3: Click the *Login or Create Account* button

Step 3: Login using your email address and password

The features that are available in the CloudCME® Mobile App are set by OhioHealth.

