## **Accessing Your Account**

**CloudCME**® is OhioHealth's cloud-based platform to manage and deliver education activities. Through this platform, learners can log attendance, complete evaluations, claim CE credits, obtain certificates, and much more.

## **Setup User Profile**

- 1. Prior to the activity, visit <u>OhioHealth.Cloud-CME.com</u> to access the **CloudCME**<sup>®</sup> website.
- 2. Click Sign In.

## ###	OhioHealth       Return to OhioHealth         BELIEVE IN WE <sup>**</sup>	'n
Sign In Help	Browse By Specialty Home Live Courses Online Courses RSS Calendar Application About Contact Us <b>Q</b>	
I	DhioHealth providers and associates only – click Sign in with your OhioHealth ID. All others – please login with the email address you used to register with earlier.	
	Sign in with your OPID and password a	

3. Click Sign in with your OPID and password.

**NOTE:** If you don't own an **OhioHealth email**, you may need to sign in with your **personal email** and **password**.

- As a new user, your Profile will automatically open. Complete all required fields marked with an asterisk\* or colored red.
- Once your profile is complete, click Submit to update your profile in CloudCME<sup>®</sup>.
- If you need to make future updates to your profile, click My CME > Profile button.



Profile									
🖨 print									
Please complete the information below. Required fields are noted with a red asterisk. Scroll down and click Submit. If you are new to this system, you will need to login with your email address and the password you created below.									
Basic Information									
Salutation	First	MI	Last		Suffix				
Degree *	Other Degree								
You can't leave this empty:									
Degree									
Profession *									
Counselor		Athletic Traine Dentist	9ľ	<ul> <li>Audiologist</li> <li>Dietician</li> </ul>					

## NOTE:

Non-clinical learners should select: "Non-physician" for Profession. and, if appropriate: "NA" for Degree\*\*

## On the Day of the Activity: Log Attendance and Complete Evaluation

- 1. Open <u>OhioHealth.Cloud-CME.com</u>.
- 2. Click on My CME.

Му СМЕ				
Credits & Transcripts				
Disclosures				
New Application Request				

3. Click the Claim Credit button to log attendance.

My CME									
Instructions: Click a button to proceed.									
Profile	Transcript	Evaluations & Certificates	Registrations & Receipts						
Claim Credit	External Credits	Tests	Syllabus						

- 4. Enter the **Event ID #** provided on the day of the activity and click **Verify Event ID**.
- 5. Attest that you have completed the above activity, provide a digital signature and click **Submit**.
- 6. From My CME, click the Evaluations & Certificates button > Complete Evaluation.
- 7. Once the evaluation is complete, click **Submit**.



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