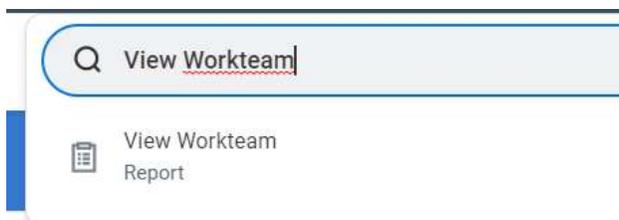# Join a BRG or D&I Council (Workteam)

Join a Business Resource Group (BRG) or Diversity and Inclusion (D&I) Council. These are setup as "workteams" in Workday.

View Workteam – Join a BRG

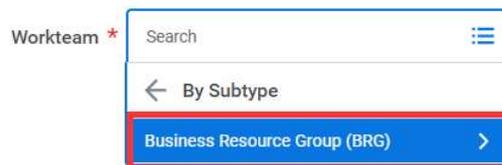1. **In the search bar, search for "View Workteam"**

2. **SELECT the BRG you are interested in by navigating to By Subtype> Business Resource Group (BRG)> Select a BRG**
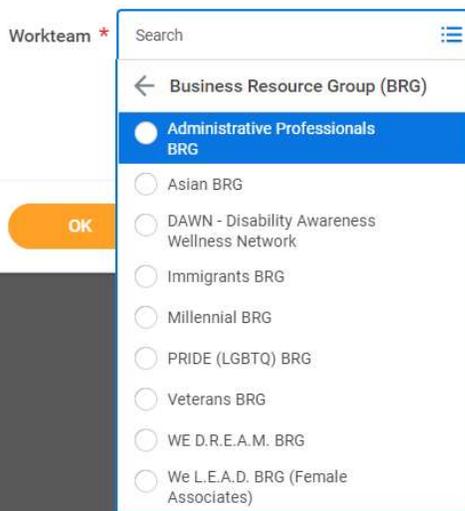
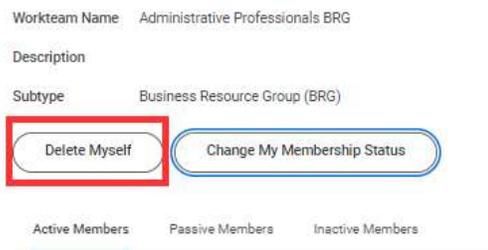BELIEVE IN *WE* ⊞ OhioHealth

Join a BRG

3. JOIN a BRG

Click on the "Add Myself" button to join the BRG. This will show your interest in the BRG so you can be included in communication and meetings

NOTE: when you join a BRG, your membership is public

4 (OPTIONAL). DELETE your BRG Membership

Click on the "Delete Myself" button if you joined a BRG in error
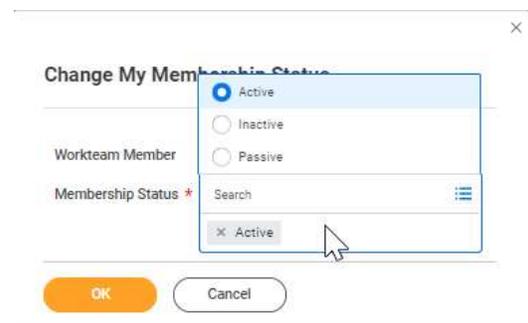

5 (OPTIONAL). CHANGE your BRG Membership

Click on the "Change My Membership Status" button if you would like to update your active/inactive status.

Active – You would like to be included on the distribution list for this BRG

Inactive – You were once an active member but not longer want to be included in communications about this BRG
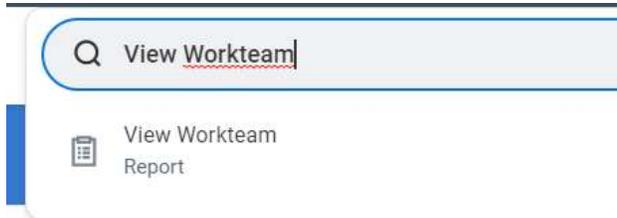
Passive – Do not use

BELIEVE IN *WE* ‖ OhioHealth

Join a D&I Council (Workteam)

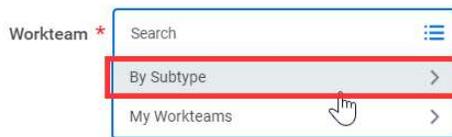**6. (Optional). REPEAT steps 1-3 to join additional BRGs**

View Workteam – Join a D&I Council

7. In the search bar, search for "View Workteam"

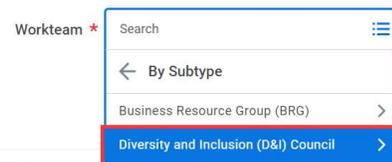**8. SELECT the D&I Council you are interested in by navigating to By Subtype> Diversity and Inclusion (D&I) Council> Select a D&I Council**

BELIEVE IN *WE* ⊞ OhioHealth
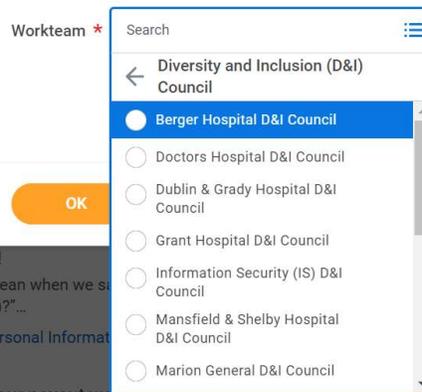
Join a D&I Council (Workteam)

9. JOIN a D&I Council

Click on the "Add Myself" button to join the D&I Council. This will show your interest in the D&I Council so you can be included in communication and meetings

NOTE: when you join a D&I Council, your membership is public

10. (OPTIONAL). DELETE your D&I Council Membership

Click on the "Delete Myself" button if you joined a BRG in error

11. (OPTIONAL). CHANGE your D&I Council Membership

Click on the "Change My Membership Status" button if you would like to update your active/inactive status.

Active – You would like to be included on the distribution list for this D&I Council

Inactive – You were once an active member but not longer want to be included in communications about this D&I Council

Passive – Do not use

12. (Optional). REPEAT steps 7-9 to join additional D&I Councils

 This completes the join BRG or D&I Council process